

# REGISTRATION FORM

## Comprehensive Short Course in Rotary Wing Technology

August 8-12, 2022

Payment in full, by check, credit card, or money order must accompany this form. Please print in ink or type. Registration confirmation will be sent to the preferred email address that you provide below. Include all information requested and return the completed form to Penn State by **Friday, July 29**.

### Participant/Student Information

**\* Indicates Required Information** — Please provide all information as it appears on your government-issued identification.

\*Last Name: \_\_\_\_\_ \*First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ \*Date of Birth (month/day/year): \_\_\_\_\_

\*Home Address (street or P.O. box): \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip Code: \_\_\_\_\_

\*Country: \_\_\_\_\_

\*Phone Number: \_\_\_\_\_

\*Email Address: \_\_\_\_\_

*Registration confirmation and logistical information will be sent to this email address.*

### Third Party/Company Information *(Complete for group payments only)*

Company Point of Contact Name: \_\_\_\_\_

\*Street Address: \_\_\_\_\_

\*City: \_\_\_\_\_ \*State: \_\_\_\_\_ \*Zip Code: \_\_\_\_\_

\*Country: \_\_\_\_\_

\*Phone Number: \_\_\_\_\_

\*Company Contact Email Address: \_\_\_\_\_

### Additional Information

\*Company Name: \_\_\_\_\_

\*Occupational Title: \_\_\_\_\_

\*Department/Division within Organization: \_\_\_\_\_

\*Please enter your name as you would like it to appear on your program materials:

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Pronouns: \_\_\_\_\_ Include pronouns on name badge?  Yes  No

Please provide requested accommodations and/or dietary needs (if none, leave blank):

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*Penn State encourages qualified persons with disabilities to participate in its programs and activities. If you anticipate needing any type of accommodation or have questions about the physical access provided, please contact [dmw87@psu.edu](mailto:dmw87@psu.edu) in advance of your participation or visit.*

\*Student status

- Non-student
- Penn State undergraduate student
- Penn State graduate student
- Undergraduate student (non-Penn State, please provide institution name below)
- Graduate student (non-Penn State, please provide institution name below)

If you answered student/non-Penn State, please provide your institution's name:

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\*I give permission to include my name, preferred email address, and company name on the conference participant list shared with participants:  Yes  No

## Fee and Course/Program Information

- \$2,250 early bird individual registration**, registration received before or on Tuesday, May 31
- \$2,350 regular individual registration**, registration received on or after Wednesday, June 1
- \$2,000 per person group rate registration for five (5) or more attendees** from the same organization, must be received by Friday, July 29. All five or more individuals do not need to register at the same time. You are welcome to request to send a substitute at no additional fee.

If you need to cancel, a partial refund may be assessed at the discretion of conference leadership, minus a \$50 administrative fee. To be eligible for a refund, cancellation requests must be received by email at [PSUconferences@psu.edu](mailto:PSUconferences@psu.edu) by July 29, 2022.

## COVID-19 Acknowledgement

You agree that as a condition, and in consideration, of your willing and voluntary participation in programs and activities ("Program") hosted by The Pennsylvania State University ("Penn State"):

1. You understand that [Penn State](#) has issued rules and precautions which follow, or may in some cases exceed, guidance from the [Centers for Disease Control](#) (CDC) and the [Pennsylvania Department of Health](#). You agree that it is your sole responsibility to follow these protocols and acknowledge that failure to do so may result in removal from the Program.

As of [March 23, 2022](#), this guidance includes basic health, safety, and sanitation measures (staying home when sick, washing/sanitizing hands often, etc.) in addition to **wearing a face mask while**

using public transportation (including transportation hubs such as airports and bus stations) or while in healthcare facilities and [certain research facilities and labs](#).

You must adhere to these protocols regardless of vaccination status.

2. You agree you will not participate in the Program if you are awaiting the results of a COVID-19 test or if you recently: (i) have been diagnosed with COVID-19; (ii) have experienced any symptom of illness which may be associated with COVID-19; or, (iii) have been in close contact with anyone who has been diagnosed with COVID-19, is awaiting the results of a COVID-19 test, or has exhibited any symptom of illness which may be associated with COVID-19 or any of its variants.
  - a. If you fall into any of the above categories, you may nevertheless participate in the Program if:
    - i. more than five days have passed since your last close contact or symptom; AND,
    - ii. you have tested negative for COVID-19 on or after the five-day mark.
3. You acknowledge the contagious nature of COVID-19 and your understanding that, even with adherence to all preventative measures, including vaccination, there is risk that you may become exposed to and/or contract COVID-19. You assume any and all risk of such exposure or infection and acknowledge that it may result in personal injury, illness, severe complications, permanent disability, and/or death.

\*I agree

## Payment Information

Choose your method of payment below. The Pennsylvania State University's federal ID number is 24-6000376.

- Check or money order enclosed for amount indicated, signed and payable to The Pennsylvania State University
- Credit Card: **Can be collected via phone\*, mail, or fax (DO NOT EMAIL)**
- Personal card
- Business card

Cardholder's Name: \_\_\_\_\_

Cardholder's Phone: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Card Number: \_\_\_\_\_ Card Expiration Date: \_\_\_\_\_

\*To pay by phone using your credit card, please contact the PSU Non-credit Registration Office on Tuesdays or Thursdays between 8:00 a.m. and noon (ET) at 814-867-4973.

- Enclosed is a purchase order (made payable to The Pennsylvania State University) or letter of authorization from my employer or sponsoring organization.
- Penn State employees only – SIMBA JE#: \_\_\_\_\_  
Please contact [noncredit@psu.edu](mailto:noncredit@psu.edu) for account information.

## Send all registration pages and payment to:

Conferences & Institutes Registration  
Penn State Non-Credit Registration Office  
Box 410  
State College, PA 16804

Phone: 814-867-4973

Fax: 814-863-2765

Email: [noncredit@psu.edu](mailto:noncredit@psu.edu) (DO NOT EMAIL CREDIT CARD INFORMATION)

Note: Credit card payments received by phone, mail and fax will be processed Tuesdays and Thursdays when staff are in the office from 8:00 a.m. to noon.